

FREN 3070 Advanced French Grammar & Composition

Instructor Contact

Name: Lawrence Williams

Title: Professor of Applied Linguistics & French

Office Location: [Not Applicable]

Phone Number: [Not Applicable]

Office Hours: Tuesday/Thursday, 3:00 p.m. – 4:30 p.m.

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Office Hours:

In order to manage office hours this semester, you are required to submit an [online form](#) in order to request a meeting. You may submit a request for a Zoom meeting up to 3:00 p.m. **the day before you want to meet**. If the requested time slot is available, you will receive an invitation for a Zoom meeting. Please be sure to accept the invitation in order to confirm the date/time of your meeting.

https://unt.az1.qualtrics.com/jfe/form/SV_9v5CWTpMlvW55VX

Syllabus Survey:

In order for you to become familiar with the expectations for this course, you must read the syllabus and complete/submit the online [Syllabus Survey](#) by 11:59 p.m. local time on **Monday, September 14, 2020**.

If you do not complete/submit the Syllabus Survey by the deadline, 50 points will be deducted from your final course grade. https://unt.az1.qualtrics.com/jfe/form/SV_eVE79Gq2zcyGFIH

Special Fall 2020 Circumstances:

Some students have expressed interest in optional Zoom sessions. Unfortunately, this is not possible for FREN 3070 this semester. While this semester was being planned (i.e., unprecedented circumstances, uncertain times, global pandemic, and so forth), I was given two choices for Remote Delivery of Instruction: with Zoom or without Zoom. It would be unfair to have optional Zoom sessions because students who are able to attend would have an advantage over the other students, and recording Zoom sessions that are optional has its own set of problems. Therefore, each week is self-paced. This gives you the flexibility to do the work each week as your schedule allows.

Communication Expectations:

- Do not use the Inbox in Canvas to contact me. I will not read or reply to any messages sent to me in Canvas.
- If you have a question, send me an e-mail from your [official UNT e-mail account](#). Every effort will be made to reply to e-mails the following day (except for the weekend) during regular business hours. Please note that only messages from an official UNT e-mail account will be acknowledged. If you send a message that is not from an official UNT e-mail account, you will not receive a reply or a notification. <https://it.unt.edu/eagleconnect>
- CLEAR has a webpage for students that provides [Online Communication Tips](#). <https://clear.unt.edu/online-communication-tips>

- Announcements and other important information will be sent by e-mail. It is your responsibility to check your e-mail on a regular basis. Most announcements will be sent on a Tuesday or a Thursday, so you should check your e-mail (at least) on Wednesdays and Fridays to see if anything regarding FREN 3070 has been sent to you.
- Begin a message to me in English with *Professor Williams* [followed by a comma], and then continue writing the rest of your message on the next line. I have a PhD, but I just prefer to be called *Professor Williams* instead of *Doctor Williams* because my degree is a doctorate, but *Professor* is my title.
- Begin a message to me in French with *Monsieur* [followed by a comma], and then continuing writing the rest of your message on the next line. The French form of address *Docteur* is typically used for medical doctors.
- As a reminder, I will reply only to messages received from an [official UNT e-mail address](#).
- I address students by their first name, as is the custom in our program/department.
- I use *vous* and forms of *vous* when communicating with students in French. Please use *vous* and forms of *vous* when communicating with me in French.
- No one will be penalized for using *tu* or forms of *tu* when communicating with me in French since the use of *vous* and forms of *vous* is simply a recommendation, and I realize that learners sometimes "mix and match" second-person pronouns or forget which one(s) they are using.
- As a reminder, do not use the Inbox in Canvas to contact me. I will not read or reply to any messages sent to me in Canvas.

Welcome to UNT!

As members of the UNT community, we have all made a commitment to be part of an institution that respects and values the identities of the students and employees with whom we interact. UNT does not tolerate identity-based discrimination, harassment, and retaliation. UNT's full Non-Discrimination Policy can be found in the UNT Policies section of the syllabus.

Course Description

Focus on French grammar and intensive practice through various composition assignments and grammar exercises.

Course Structure

This course is offered in a format referred to as Remote Delivery of Instruction. There are no scheduled Zoom meetings. Since this course has not been previously designed for Remote Delivery of Instruction, the format has been simplified in an effort to make the structure easy to follow. There will be a Homework assignment due in Canvas every Tuesday (beginning Sept. 1, 2020) by 11:59 p.m. local time.

Throughout the semester, you should make every effort to begin the work and submit it in Canvas before the deadline, which will always be Tuesday at 11:59 p.m. local time. If you wait until the last minute and have a problem with Canvas, that is your responsibility. **Excuses such as "Canvas wasn't working at 11:58 p.m." or "my Internet connection went down at 11:58 p.m." or "the dog ate my computer" or anything similar will not be accepted** since you will have at least a full week to work on each task or series of tasks leading up to preparing/submitting each Homework assignment. If you are concerned about any technical difficulties, you should develop a contingency plan. Of course the best contingency plan is to avoid trying to submit the assignment in Canvas at the last minute.

Course Prerequisites

FREN 2050 or equivalent.

Course Objectives

By the end of this course, students will be able to:

1. Express opinions and ideas in written French at an advanced level.
2. Comprehend written French texts at an advanced level.
3. Translate from English to French and vice versa at an advanced level.
4. Use appropriate grammatical structures to express opinions and ideas in spoken French.

Materials

There is no required textbook for this course. We will use free online materials. All materials and links to materials will be provided in Canvas.

Teaching Philosophy

In this course, you will have different types of learning opportunities so that you can practice using French in various contexts and for a range of purposes. In order to benefit from this course, you should do some work every day. This might include reading or re-reading some of the materials or working on pronunciation. Try to do some work every day instead of waiting until the end of each week.

Course Technology & Skills

Minimum Technology Requirements

Provide a list of the minimum technology requirements for students, such as:

- Computer
- Reliable internet access
- Speakers
- Microphone
- Plug-ins
- Microsoft Office Suite
- [Canvas Technical Requirements](https://clear.unt.edu/supported-technologies/canvas/requirements) (<https://clear.unt.edu/supported-technologies/canvas/requirements>)

Computer Skills & Digital Literacy

Provide a list of course-specific technical skills learners must have to succeed in the course, such as:

- Using Canvas
- Using email with attachments
- Downloading and installing software

Technical Assistance

Part of working in the online environment involves dealing with the inconveniences and frustration that can arise when technology breaks down or does not perform as expected. Here at UNT we have a Student Help Desk that you can contact for help with Canvas or other technology issues.

UIT Help Desk: [UIT Student Help Desk site](http://www.unt.edu/helpdesk/index.htm) (<http://www.unt.edu/helpdesk/index.htm>)

Email: helpdesk@unt.edu

Phone: 940-565-2324

In Person: Sage Hall, Room 130

Walk-In Availability: 8am-9pm

Telephone Availability:

- Sunday: noon-midnight
- Monday-Thursday: 8am-midnight
- Friday: 8am-8pm
- Saturday: 9am-5pm

Laptop Checkout: 8am-7pm

For additional support, visit [Canvas Technical Help](https://community.canvaslms.com/docs/DOC-10554-4212710328) (<https://community.canvaslms.com/docs/DOC-10554-4212710328>)

Rules of Engagement

Rules of engagement refer to the way students are expected to interact with each other and with their instructors. Here are some general guidelines:

- While the freedom to express yourself is a fundamental human right, any communication that utilizes cruel and derogatory language on the basis of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law will not be tolerated.
- Treat your instructor and classmates with respect in any communication online or face-to-face, even when their opinion differs from your own.
- Ask for and use the correct name and pronouns for your instructor and classmates.
- Speak from personal experiences. Use “I” statements to share thoughts and feelings. Try not to speak on behalf of groups or other individual’s experiences.
- Use your critical thinking skills to challenge other people’s ideas, instead of attacking individuals.
- Avoid using all caps while communicating digitally. This may be interpreted as “YELLING!”
- Be cautious when using humor or sarcasm in emails or discussion posts as tone can be difficult to interpret digitally.
- Avoid using “text-talk” unless explicitly permitted by your instructor.
- Proofread and fact-check your sources.
- Keep in mind that online posts can be permanent, so think first before you type.

See these [Engagement Guidelines](https://clear.unt.edu/online-communication-tips) (<https://clear.unt.edu/online-communication-tips>) for more information.

Course Requirements

Complete and submit the online [Syllabus Survey](https://unt.az1.qualtrics.com/jfe/form/SV_eVE79Gq2zcyGFIH) by **Monday, September 14, 2020**. If you do not submit the Syllabus Survey by the due date, 50 points will be deducted from your final course grade.

https://unt.az1.qualtrics.com/jfe/form/SV_eVE79Gq2zcyGFIH

Assignment	Points Possible	Percentage of Final Grade	Due Date
M1: Homework 1	60	6%	Tuesday, Sept. 1, 2020
M1: Homework 2	60	6%	Tuesday, Sept. 8, 2020
M1: Homework 3	60	6%	Tuesday, Sept. 15, 2020
M1: Homework 4	60	6%	Tuesday, Sept. 23, 2020
M1: Homework 5	60	6%	Tuesday, Sept. 29, 2020
M2: Homework 6	60	6%	Tuesday, Oct. 6, 2020
M2: Homework 7	60	6%	Tuesday, Oct. 13, 2020
M2: Homework 8	60	6%	Tuesday, Oct. 20, 2020
M2: Homework 9	60	6%	Tuesday, Oct. 27, 2020
M2: Homework 10	60	6%	Tuesday, Nov. 3, 2020
M3: Homework 11	100	10%	Tuesday, Nov. 10, 2020
M3: Homework 12	100	10%	Tuesday, Nov. 17, 2020
M3: Homework 13	100	10%	Tuesday, Nov. 24, 2020
M3: Homework 14	100	10%	Tuesday, Dec. 1, 2020

Grading

A = 900-1,000

B = 800-899

C = 700-799

D = 600-699

F = 0-599

Late Work

UNT instructors have the prerogative to accept or not to accept late work.

If you have a religious holiday or a military obligation or anything else mentioned in the [UNT Policy](#) about attending class (and submitting assignments on time), you must notify me more than one week in advance so that I have time to contact the [Office of the Dean of Students](#), which is the office that can verify specific circumstances and situations.

https://policy.unt.edu/sites/default/files/06.039_StudAttnandAuthAbsence.Pub2_.19.pdf

<https://deanofstudents.unt.edu/>

Course Evaluation

Student Perceptions of Teaching (SPOT) is the student evaluation system for UNT and allows students the ability to confidentially provide constructive feedback to their instructor and department to improve the quality of student experiences in the course. You should receive a notification by e-mail from the administration when the SPOT survey for this course becomes available.

Course Policies

Attendance Policy

An attendance policy is required for every UNT syllabi. Visit the [University of North Texas' Attendance Policy](#) (<http://policy.unt.edu/policy/15-2->) to learn more. [Faculty should adapt their class attendance policy to suit their circumstances] [Insert Instructor's regular attendance policy here].

In the attendance policy, the information about "excused absences" applies to this course insofar as these excused absences may allow you to submit work after the deadline. If you have a potential excused absence that is known in advance, you must contact the instructor at least one week in advance if you want any request regarding this potential excused absence to be considered.

[Note: The information provided below in red font may or may not apply to you. **This course is entirely remote, so we will have no face-to-face meetings.** The information provided below in red font has been left in this syllabus template in case you want information about the impact of COVID-19 on attendance even though this may or may not apply to this course and/or you.]

COVID-19 Impact on Attendance

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to a related issue regarding COVID-19. It is important that you communicate with me prior to being absent so I may make a decision about accommodating your request to be excused from class.

If you are experiencing any [symptoms of COVID-19](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html) (<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or askSHWC@unt.edu) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or COVID@unt.edu for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

Class Materials for Remote Instruction

The UNT fall schedule requires this course to have fully remote instruction beginning November 28th. Additional remote instruction may be necessary if community health conditions change or you need to self-isolate or quarantine due to COVID-19. Students will need access to a [webcam and microphone – faculty member to include what other basic equipment is needed] to participate in fully remote portions of the class. Additional required classroom materials for remote learning include: [list specific software, supplies, equipment or system requirements needed for the course]. Information on how to be successful in a remote learning environment can be found at <https://online.unt.edu/learn>.

Statement on Face Covering

Statement 1: Face coverings are required in all UNT facilities. This course has been approved for an exception to the face covering requirement to facilitate student learning. Portions of the class are to be delivered without face coverings. Times when face coverings can be removed will be indicated during each class period. If you are unable to wear a face covering or do not feel you can safely attend class without your face covering due to a disability, please contact the [Office of Disability Access](#) to request an accommodation. UNT face covering requirements are subject to change due to community health guidelines.

Statement 2: Face coverings are required in all UNT facilities. Students are expected to wear face coverings during this class. If you are unable to wear a face covering due to a disability, please contact the Office of Disability Access to request an accommodation. UNT face covering requirements are subject to change due to community health guidelines.

Class Participation

There are no scheduled classroom meetings. There are no scheduled Zoom meetings.

Examination Policy

There are no examinations.

Assignment Policy

Instructions for assignments will be provided in Canvas.

Assignments must be submitted in Canvas.

Feedback and/or grades will be provided in Canvas.

The University is committed to providing a reliable online course system to all users. However, in the event of any unexpected server outage or any unusual technical difficulty students should immediately report any problems to the instructor **and** contact the UNT Student Help Desk: helpdesk@unt.edu or 940.565.2324 and obtain a ticket number. The instructor and the UNT Student Help Desk will work with the student to resolve any issues at the earliest possible time.

Instructor Responsibilities and Feedback

- If you send me an e-mail from your official UNT e-mail account, I will do my best to reply the following day (except over the weekend) during regular business hours.
- As soon as assignments are graded, I will make every effort to enter the grades in Canvas.

- However, please understand that Canvas is not an official gradebook. It is simply a way for me to provide information to you. If you notice an error, please contact me.
- One problem students have with Canvas sometimes is misinterpreting the way that Canvas reports your current "grade" during the semester.
- Canvas does not allow instructors to change many of the reporting/viewing features in the Grade Book, so sometimes students see a "grade" that is actually not a true representation of a cumulative set of scores or an average.

Syllabus Change Policy

If the syllabus is modified in any way, the revised version will be sent to all students by e-mail at least one week before changes take effect. The revised version of the syllabus will also be posted in Canvas.

UNT Policies

Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.]

ADA Policy

UNT makes reasonable academic accommodation for students with disabilities. Students seeking accommodation must first register with the Office of Disability Accommodation (ODA) to verify their eligibility. If a disability is verified, the ODA will provide a student with an accommodation letter to be delivered to faculty to begin a private discussion regarding one's specific course needs. Students may request accommodations at any time, however, ODA notices of accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of accommodation for every semester and must meet with each faculty member prior to implementation in each class. For additional information see the [ODA website \(https://disability.unt.edu/\)](https://disability.unt.edu/).

Prohibition of Discrimination, Harassment, and Retaliation (Policy 16.004)

The University of North Texas (UNT) prohibits discrimination and harassment because of race, color, national origin, religion, sex, sexual orientation, gender identity, gender expression, age, disability, genetic information, veteran status, or any other characteristic protected under applicable federal or state law in its application and admission processes; educational programs and activities; employment policies, procedures, and processes; and university facilities. The University takes active measures to prevent such conduct and investigates and takes remedial action when appropriate.

Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Canvas for contingency plans for covering course materials.

Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Canvas online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (https://deanofstudents.unt.edu/conduct) to learn more.

Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: my.unt.edu. All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (https://it.unt.edu/eagleconnect).

Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 [insert administration dates] of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" (no-reply@iasystem.org) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (http://spot.unt.edu/) or email spot@unt.edu.

Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room

change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at SurvivorAdvocate@unt.edu or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at oeo@unt.edu or at (940) 565 2759.

Important Notice for F-1 Students taking Distance Education Courses

Federal Regulation

To read detailed Immigration and Customs Enforcement regulations for F-1 students taking online courses, please go to the [Electronic Code of Federal Regulations website](http://www.ecfr.gov/) (<http://www.ecfr.gov/>). The specific portion concerning distance education courses is located at Title 8 CFR 214.2 Paragraph (f)(6)(i)(G).

The paragraph reads:

(G) For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken on-line or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An on-line or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, or satellite, audio conferencing, or computer conferencing. If the F-1 student's course of study is in a language study program, no on-line or distance education classes may be considered to count toward a student's full course of study requirement.

University of North Texas Compliance

To comply with immigration regulations, an F-1 visa holder within the United States may need to engage in an on-campus experiential component for this course. This component (which must be approved in advance by the instructor) can include activities such as taking an on-campus exam, participating in an on-campus lecture or lab activity, or other on-campus experience integral to the completion of this course.

If such an on-campus activity is required, it is the student's responsibility to do the following:

- (1) Submit a written request to the instructor for an on-campus experiential component within one week of the start of the course.
- (2) Ensure that the activity on campus takes place and the instructor documents it in writing with a notice sent to the International Student and Scholar Services Office. ISSS has a form available that you may use for this purpose.

Because the decision may have serious immigration consequences, if an F-1 student is unsure about his or her need to participate in an on-campus experiential component for this course, s/he should contact the UNT International Student and Scholar Services Office (telephone 940-565-2195 or email internationaladvising@unt.edu) to get clarification before the one-week deadline.

Student Verification

UNT takes measures to protect the integrity of educational credentials awarded to students enrolled in distance education courses by verifying student identity, protecting student privacy, and notifying students of any special meeting times/locations or additional charges associated with student identity verification in distance education courses.

See [UNT Policy 07-002 Student Identity Verification, Privacy, and Notification and Distance Education Courses](https://policy.unt.edu/policy/07-002) (<https://policy.unt.edu/policy/07-002>).

Use of Student Work

A student owns the copyright for all work (e.g. software, photographs, reports, presentations, and email postings) he or she creates within a class and the University is not entitled to use any student work without the student's permission unless all of the following criteria are met:

- The work is used only once.
- The work is not used in its entirety.
- Use of the work does not affect any potential profits from the work.
- The student is not identified.
- The work is identified as student work.

If the use of the work does not meet all of the above criteria, then the University office or department using the work must obtain the student's written permission.

Transmission and Recording of Student Images in Electronically-Delivered Courses

1. No permission is needed from a student for his or her image or voice to be transmitted live via videoconference or streaming media, but all students should be informed when courses are to be conducted using either method of delivery.
2. In the event an instructor records student presentations, he or she must obtain permission from the student using a signed release in order to use the recording for future classes in accordance with the Use of Student-Created Work guidelines above.
3. Instructors who video-record their class lectures with the intention of re-using some or all of recordings for future class offerings must notify students on the course syllabus if students' images may appear on video. Instructors are also advised to provide accommodation for students who do not wish to appear in class recordings.

Example: This course employs lecture capture technology to record class sessions. Students may occasionally appear on video. The lecture recordings will be available to you for study purposes and may also be reused in future course offerings.

No notification is needed if only audio and slide capture is used or if the video only records the instructor's image. However, the instructor is encouraged to let students know the recordings will be available to them for study purposes.

Academic Support & Student Services

Student Support Services

Mental Health

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (https://studentaffairs.unt.edu/care)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

Chosen Names

A chosen name is a name that a person goes by that may or may not match their legal name. If you have a chosen name that is different from your legal name and would like that to be used in class, please let the instructor know. Below is a list of resources for updating your chosen name at UNT.

- [UNT Records](#)
- [UNT ID Card](#)
- [UNT Email Address](#)
- [Legal Name](#)

**UNT eulDs cannot be changed at this time. The collaborating offices are working on a process to make this option accessible to UNT community members.*

Pronouns

Pronouns (she/her, they/them, he/him, etc.) are a public way for people to address you, much like your name, and can be shared with a name when making an introduction, both virtually and in-person. Just as we ask and don't assume someone's name, we should also ask and not assume someone's pronouns.

You can [add your pronouns to your Canvas account](#) so that they follow your name when posting to discussion boards, submitting assignments, etc.

Below is a list of additional resources regarding pronouns and their usage:

- [What are pronouns and why are they important?](#)
- [How do I use pronouns?](#)
- [How do I share my pronouns?](#)
- [How do I ask for another person's pronouns?](#)
- [How do I correct myself or others when the wrong pronoun is used?](#)

Additional Student Support Services

- [Registrar](https://registrar.unt.edu/registration) (<https://registrar.unt.edu/registration>)
- [Financial Aid](https://financialaid.unt.edu/) (<https://financialaid.unt.edu/>)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (<https://studentaffairs.unt.edu/student-legal-services>)
- [Career Center](https://studentaffairs.unt.edu/career-center) (<https://studentaffairs.unt.edu/career-center>)
- [Multicultural Center](https://edo.unt.edu/multicultural-center) (<https://edo.unt.edu/multicultural-center>)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (<https://studentaffairs.unt.edu/counseling-and-testing-services>)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (<https://edo.unt.edu/pridealliance>)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (<https://deanofstudents.unt.edu/resources/food-pantry>)

Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (<https://clear.unt.edu/canvas/student-resources>)
- [Academic Success Center](https://success.unt.edu/asc) (<https://success.unt.edu/asc>)
- [UNT Libraries](https://library.unt.edu/) (<https://library.unt.edu/>)
- [Writing Lab](http://writingcenter.unt.edu/) (<http://writingcenter.unt.edu/>)